



Person Specification – SMSA

School Meals Supervisory Assistant (SMSA)	Essential (E) or Desirable (D)
Education	
Basic level of numeracy and literacy	E
Experience	
Working collaboratively as part of a team	E
Supervising pupils in a school environment	D
Working in line with Health and Safety policies	D
Behaviours	
Natural communicator	E
Approachable and empathetic	E
Positive attitude	E
Skills	
Good verbal communication skills; able to communicate clearly	E
Knowledge and understanding of the welfare and social needs of pupils during the midday break	D
Ability to prioritise and multi task	E
Attributes	
Committed to Equality and Diversity	E
Committed to own continuing professional development	E
Other	
Basic knowledge of First Aid or First Aid qualification	D
Able to undertake the physical demands of the role including bending, lifting and stretching e.g. putting out and packing away tables and play equipment, clearing tables, sweeping the floor, clearing up spillages	E
Resilience to work in times of adverse weather conditions e.g. during periods of supervision outside in the playground, there is potential for exposure to heat and cold which on occasions, may be higher than normal.	E
Good sense of humour	E